



Application / Eligibility Assessment

PLEASE LIMIT YOUR RESPONSE TO THE LENGTH OF THE FIELDS GIVEN : Attach separate document if required

Name of Business

Contact Title

Street Address E-mail

City, State, Zip Fax

Business Phone Mobile/Personal Phone

Is your business:

New

--or--

Existing, since

Is it incorporated? Yes No

Partnership

Corporation

Limited Liability

If so, what form of Business? (Check one below)

Sub "S" Corporation

Sole Proprietor

Other

Describe your business, products/services, and technology on which it is based. Does the technology work?

Describe your needs to accelerate your business in which you think the Clean Tech Center can assist:

Estimate the investment to date in the business and source of funds:

\$0 - \$49,999

\$50,000 - \$99,999

\$100,000 - \$149,999

\$150,000-\$249,999

Greater than \$250,000

Identify the source(s) of this investment to date. (grants, equity investments, owner contributions, revenue, etc)

Describe your company's stage of development (applied research, proof-of-concept, beta units, in market, etc.)

What revenues from sales have been made to date **?

(**if existing company with other products, exclude non-relevant technologies to this application)

If sales revenues have been made, who are your major customers?

If no sales have been made, what is the market, and have you completed a market feasibility analysis?

List the individuals who will serve as your company's management team, including their position, qualifications and background.

Name

Position

Street Address

City, State, Zip

Phone

E-mail

Background and role in daily operations:

Name Position

Street Address City, State, Zip

Phone E-mail

Background and role in daily operations:

Name Position

Street Address City, State, Zip

Phone E-mail

Background and role in daily operations:

Estimate the total number of employees (including principals) anticipated.

At project outset:	Full Time	<input type="text"/>	Part Time	<input type="text"/>
One year later:	Full Time	<input type="text"/>	Part Time	<input type="text"/>
Two years later:	Full Time	<input type="text"/>	Part Time	<input type="text"/>
Three years later:	Full Time	<input type="text"/>	Part Time	<input type="text"/>

Does the company utilize outside professional advisors (i.e., accountants, lawyers, etc.)?

Yes	No		
<input type="checkbox"/>	<input type="checkbox"/>	Accountants	Name: <input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	Lawyers	Name: <input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	Risk Mgt/Insurance	Name: <input type="text"/>

Please describe the business and technical services you need. What stage will they get you to?

Describe in more detail if applicable

Administrative/Management/ Organizational Development Strategic Planning	
Business Model Business Plan Development	
Legal / Licensing / IP	
Market and Sales Development	
Product Development Assistance	
Technology Development Assistance	
Structuring Financing	
Other	

Estimate the square footage required to conduct your business:

1 st year	Office	<input type="text"/>	Manufacturing	<input type="text"/>	Other (describe)	<input type="text"/>
2 nd year	Office	<input type="text"/>	Manufacturing	<input type="text"/>	Other (describe)	<input type="text"/>
3 rd year	Office	<input type="text"/>	Manufacturing	<input type="text"/>	Other (describe)	<input type="text"/>

Are you interested in exploring space at the Tech Garden?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Do you have a marketing plan?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Is there a working prototype of your product or service?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Can your product or service be patented?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Must you obtain any regulatory approvals for your product or service?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

How long has it taken to develop your product or service?

Are you working with a college or university, or another technical partner? If so, please indicate which institution and resource center. If this involves a partnership with another entity or company, please describe.

Describe the target market for your product or service.

Describe your product's advantage. How does your product or service answer the needs of your target market and what makes it better than your competitor's product or services?

List your competitors (names)

Do you require any specialized equipment or facilities? (If yes, please describe below.)

Have you fully developed your business model, and do you have a good sense of your funding needs for the next three years in terms of working capital and capital for fixed assets? If so, please describe.

Have you identified potential sources of funds? If so, please describe.

Have you spoken with banks or other conventional lenders?

Have you applied for or received other funding? If so, please specify.

Required Attachments

Please attach a succinct two-page executive summary, with contact information.

You are also free to submit any other materials that may help the review committee in determining if you are a good candidate for this program.

Do not include confidential or proprietary information that you do not wish to share with the review committee.

If you are selected by the review committee to participate in this program, you will be asked to supply the following documents. If you wish to include these at this point, you are also welcome to also attach these or other materials that may help the review committee.

- a. Resumes of the principals involved
- b. Business plan (including financial statements and projections)
- c. Marketing plan

Signature

Date

Submit a copy to:
Center for CleanTech Entrepreneurship
The Tech Garden
235 Harrison Street
Syracuse, NY 13202
(315) 579-0028
cleantech@thetechgarden.com

Submissions must be in electronic version.

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Addendum – required with application

Is the company or its principals the subject of any litigation, or is any litigation threatened?

Yes No

Has the company or its principals ever been involved in bankruptcy or sought protection from creditors?

Yes No

Has the company ever settled a debt with a lending institution for less than the full amount outstanding?

Yes No

Has any senior manager or principal of the Company ever been convicted of any felony or misdemeanor, other than a minor traffic violation, or are any such charges pending?

Yes No

Has the Company or its principals ever been cited for a violation of federal, state or local laws or regulations with respect to labor practices, hazardous wastes, environmental pollution or operating practices?

Yes No

Are there any outstanding judgments or liens pending against the Company or its principals?

Yes No

Is the Company or its principals delinquent on any federal, state or local tax obligations?

Yes No

(NOTE: If your answer is "YES" for any of the above questions, please provide an explanation here)

I certify that I am authorized to represent this company and that the above information is correct.

Name: _____

Date: _____